



On-the-Job Training

**Build.
GROW.
Succeed.**

SC WORKS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

UPPER SAVANNAH A proud partner of the AmericanJobCenter® network

Hire the right talent and save

Get **reimbursed** for 50-75% of the costs to train new employees.

Growing your business is as simple as 1, 2, 3:

1

Tell Us Your Hiring Needs

We'll ask you to provide some basic information about your business, the position(s) you need to fill, and any employees training you currently conduct.

2

Develop the Right Training Plan

We'll provide you with a standard training plan for the position you need to fill. You can either use the training plan "as is" or work with us to customize it for your specific position. You'll use this as a guide to train your new employee(s).

3

Begin Training Within 1-2 Weeks

Select the candidate of your choice, and you could begin training in as little as 1-2 weeks. Training may last up to 12 weeks. Candidate must be WIOA eligible prior to hire.

Locations

Abbeville, Edgefield, Greenwood, Laurens, McCormick, Newberry & Saluda Counties.

Comprehensive Center:

Greenwood SC Works
927 E. Cambridge Ave.
864.229-8826 (TTY 711)

Visit us at: www.upperscworks.com

Employers eligible for

OJT reimbursement must:

Agree to hire eligible WIOA OJT participant as a direct hire during the OJT agreement period

Offer permanent positions—temporary employees and staffing agencies are not eligible

Some additional restrictions may apply.

Wage reimbursement is based on company size.

Interested? Email bmorgan@uppersavannah.com

An Equal Opportunity Employer/Program.

Auxiliary aids and services available upon request to individuals with disabilities.



Are you
READY
to HIRE your
next **TALENT?**

UPPER SAVANNAH OJT PROGRAM CHECKLIST

In order to participate in an OJT Program, an employer must have the following:

- Current W-9
- Proof of Workers Compensation and General Liability Insurance
- SC Unemployment Insurance account number (or proof of exemption)
- Detailed Job Description
- Documentation for attendance & hours worked
- Self-Sustaining Wages
- Allow site access to OJT staff for follow-up & evaluation
- Agree to hire WIOA eligible OJT participant as a direct hire during OJT agreement period
- Job candidate will not be a temporary employee or staffing agency

**Contact us today about
On-the-Job Training.**

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Some additional restrictions may apply.

Wage Reimbursement is based on company size.